

## Corporate Client Profile

[Once the individual due to receive coaching has been briefed this document will be sent to the individual to complete and return one week before the first meeting]

Please take time to answer the questions below. Some of the questions are designed to capture information about where you are today. Others will have you think about your objectives and targets as well as what you personally want from the coaching. This information will allow us to move forward.

### **Client Information**

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Job title: \_\_\_\_\_

Time in post: \_\_\_\_\_

E mail: \_\_\_\_\_

Postal address: \_\_\_\_\_

Contact telephone numbers: \_\_\_\_\_

Coaching Sponsor: \_\_\_\_\_

### **Coaching Style**

1. What do you need from me as your coach?

### **Job**

1. What are your key goals, objectives, targets?
2. What specific feedback have you had including from a performance review in the last 12 months?
3. What goals, objectives, targets do you feel that you need coaching help with?

### **Personal**

1. What do you value in your work?
2. What personal issues do you want to address?
3. What are your performance strengths?
4. What performance results are you most proud of to date?
5. What if any beliefs or behaviours do you feel have limited your potential to date?